



Our new company web site is here! It provides you with unprecedented, swift and convenient access to your personal and pay information as well as up-to-date company information. Please go to <https://workforcenow.adp.com> and register today!

Your Registration Pass Code: **apt8sj-adp** (required for registration)

On our Company Intranet you can:

- View and update your personal information such as address and phone numbers. You can also view and update your emergency contacts and dependent information.
- View your pay statements and annual statements. You can also view and update your filing status (W4), as well as access financial calculators.
- View your benefits, enroll in plans and make changes due to life events such as getting married or moving.
- View your attendance and paid time off information.
- View and update your work information, education, skills, memberships, licenses & certifications.
- Access company news, announcements, policies and more.

We are very excited about the value that our new company website will provide you. Register today!

Sincerely,

Your Human Resources Team